



### **Private Parties in Bayview**

Our Bayview function suite overlooks the stunning coastal cliffs and the sea beyond. On a clear night, the sunsets are superb, and our terrace is the perfect place to observe. The terrace immediately outside Bayview is exclusively yours during your event.

There is pub style seating for up to 75 guests, there is a capacity of up to 90 guests. The dedicated bar serves spirits, wines, bubbles, soft drinks and beers.

Last orders at the bars are called at 11.00 pm, venue closes 11.30 pm, music must stop at 11 pm

Should you pre-book and pay for food and drink to the value of £325 in advance of the event, hire charges will be waived. If you do not pre book and pay for any food and drink, there will be a hire charge of £200 per event.

Provisional bookings can be held for up to 14 days without commitment. Confirmation of a party requires a deposit cheque/card payment or bank transfer equal to £200 to secure a date, which is classed as a non-refundable deposit. This will then be credited against your bill for catering.

### **Drinks**

**We can run a cash or account bar for your account.**

### **Menus**

**Menus are for a minimum of 25 guests, should your numbers drop below this a supplementary charge of £3 per person would apply**

#### **Picnic Buffet - £13 per person**

Olives, pork scratchings, chilli puffs  
Selection of sandwiches and baguettes  
Hand-made scotch eggs, sausage rolls, quiche  
Crudités, crisps and dips

#### **Ploughman's Buffet - £15 per person**

Roast ham, charcuterie, Welsh cheeses, pâté, chutneys,  
pickles, crusty bread, crackers, celery, grapes, radishes

#### **Fork Buffet - £17 per person**

Roast beef, roast ham with mustards and horseradish  
Selection of quiches including vegetarian  
Selection of seasonal salads including potato salad and coleslaw  
Crusty bread and butter

**If you have any guests with special dietary requirements or allergies, please make us aware when booking**

Final numbers for catering and pre-booked drinks are required to be confirmed in writing and paid for in full two weeks prior to the event date. Under no circumstances will an event go ahead without payment in full in advance for pre-ordered food and beverages.



## Frequently asked questions in relation to Parties at Fontygary

### **Who do we deal with at Fontygary?**

There will be a member of the team dedicated to co-ordinating your event. They will help co-ordinate proceedings. They will oversee the planning and execution of your event.

### **What is the booking procedure?**

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Final numbers for catering and pre-booked drinks are required to be confirmed in writing and paid for in full two weeks prior to the event date.

Under no circumstances will an event go ahead without payment in full in advance for pre-ordered food and beverages.

### **What are your cancellation charges?**

- The deposit is non-refundable and therefore cannot be redeemed if cancellation occurs. There may be an exception to this if we are able to secure a booking to at the least the same value should you cancel.
- Once you have paid the full hire amount, 30 days before your party, it becomes non-refundable

### **Do we ever offer a discount on our hire fees?**

We aim to offer all our clients the best value for money that we can. We have set our price at a realistic level and unfortunately, we are unable to offer any discount on fees.

### **Can we bring in our own caterers or bar operators?**

In order to comply with our health and safety legislation and insurance conditions, only our catering team can provide catering. You are welcome to bring in a celebration cake for parties at Fontygary.

The in-house team run the bar at Fontygary and offer a comprehensive wine and beverage list, we are not able to offer corkage at Fontygary, instead we aim to keep our prices reasonable to all our guests.

### **Where can our DJ/Band set up?**

Due to the regulations of the premises license and the necessity to maintain goodwill with our neighbours, all acoustic or amplified evening music must be performed inside the venue. Music must stay below our recommended decibel limit. Please note that any DJ or band will need to remove their equipment before Midnight on the night of the party, nothing can be left overnight.

### **Can we leave items in the venue overnight?**

We cannot guarantee security of items left in the venue overnight as the function suite may be used for events the following day. We suggest that you remove all valuable items overnight. Should you wish to leave anything else, you need to arrange this directly with your co-ordinator, please note that supplementary charges will apply.



**Can we have candles?**

We are happy for you to provide your own candles as part of your table decorations. They must be in suitable holders and not loose on the tables.

**What are the parking arrangements?**

We have car parking spaces on site including several for guests with disabilities. We also have an area suitable to hold a coach or bus, please advise if you are intending to take us up on this and note that there are height restrictions on the bridge.

**Can our guests leave our cars overnight at Fontygary?**

You can leave cars overnight (24 hours only) at your own risk, we do have a 24-hour CCTV monitoring system.

**What about disabled access?**

We have dedicated car parking spaces and ramps. The building is fully DDA compliant with disabled toilets. There is a lift on site to get to the first floor.

**Can we smoke at the venue?**

Smoking is not permitted anywhere within the building, there is a dedicated smoking area on the terrace.

**Are children welcome?**

Of course, they are, please however be aware that we operate a strict challenge under 21 policy. Anyone without ID seemingly under 21 will not be served alcohol. Please make it clear to your guests that it is not acceptable for legal age adults to purchase and serve drinks to our under-age guests. **We do not do 18<sup>th</sup> birthday parties for this reason.**

Also, be aware that there is direct access to the cliffs and the beach from our venue and younger children should always be supervised.